

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, FEBRUARY 9, 2023

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, Kristin Easton. Whitney Littlefield came into the meeting at 6:15 p.m. A quorum was present.

Others present were: Adam Springsted, Kendra Moore, Natashia Baucom, Jackie Todd, William Miller, Chris Elliott, Mark Secrist, Joey Hatfield, Teddy Abbott, and Shirley Herring.

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meetings.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Kristin Eaton. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

There were no appearances or petitions from the audience.

8. Discussion and necessary action concerning:

(a) Adoption of Ordinance 2023-1, establishing compensation for Board of Trustee members.

The Board members looked over the ordinance. This ordinance states that the Trustees whose term begins on or after April 17, 2023, shall be paid \$200.00 per month. Mayor Bradah Littlefield said Town Clerk Shirley Herring checked with some other towns, and these towns compensate the members of their Board of Trustees. Motion was made by Kristin Eaton to adopt Ordinance #2023-1, establishing compensation for Board of Trustee members. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Renewal of Contract for Provision of Law Enforcement Services between Wagoner County and the Town of Porter.

The Board members looked over the contract. This contract states the contract shall be for one fiscal year beginning July 1, 2022, to June 30, 2023. Wagoner County Sheriff Chris Elliott appeared before the Board. Sheriff Elliott said the contract should have been renewed in June but was overlooked. He said his office has continued to provide law enforcement services to Porter without a signed contract. He said pricing and terms are the same as the previous contract. Sheriff Elliott went over a list of calls and incidents that occurred in Porter from July 1, 2021, to June 30, 2022, that were taken care of by his deputies. Motion was made by Clifford Marshall, Jr. renew the contract for Provision of Law Enforcement Services between Wagoner County and the Town of Porter for July 1, 2022, to June 30, 2023. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: Kristin Eaton. Motion carried.

(c) Approval of contract between the Town of Porter and Indian Nation Council of Governments (INCOG) for administer of Rural Economic Action Plan Funds (REAP) Grant.

The Board members looked over the contract. This contract is for INCOG to administer the \$59,016.00 grant funds that were awarded to Porter from the Department of Commerce for the purchase and installation of new water meters. Motion was made by Whitney Littlefield to approve the contract between the Town of Porter and Indian Nation Council of Governments (INCOG) for administer of Rural Economic Action Plan Funds (REAP) Grant. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(d) Persons authorized to sign documents for INCOG REAP grant.

Motion was made by Whitney Littlefield to authorize Bradah Littlefield, Kendra Moore, Clifford Marshall, Jr., and Shirley Herring to sign documents for INCOG REAP grant. The motion was seconded by Kristin Easton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(e) Amending Event Space Rental Agreement for Civic Center.

Mayor Littlefield said she checked with other towns concerning how much they charge for rental of community buildings. She said Okay has a Senior Citizens Center, which is rented out at \$35.00 per hour, or \$90.00 per day. Coweta does not have a center that they rent out. Haskell has a center they rent for \$50.00 per half day or \$90.00 for a full day. Currently, the Porter Civic Center is rented for \$60.00 for four hours or \$100.00 for a full day, plus a \$60.00 deposit. Motion was made by Bradah Littlefield to leave the rates at \$60.00 for four hours or \$100.00 per day and to raise the deposit to \$100.00, with the Board members to look at revising the rules and regulations after the remodeling is complete, and for now to add that tape can't be used on the walls. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(f) Approval of reduced rates for cemetery plots for employees.

Motion was made by Bradah Littlefield allow an employee to purchase a maximum of two non-transferable plots for \$300.00 each, if the employee doesn't already have plots. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

9. Discussion concerning Easter egg hunt.

Fire Chief Adam Springsted said he will let the Board know the date for the Easter egg hunt as soon as the Fire Department votes on the date.

10. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 34 calls in January, which included 20 medical calls, 4 motor vehicle accidents, 5 grass fires, 2 structure fires, 1 public assist, and 2 vehicle fires. He said the fire department used 8,200 gallons of water in January.

(b) Department heads.

No reports.

(c) Mayor

No report.

11. New business.

There was no new business to be discussed.

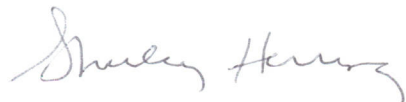
12. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:22 p.m.



BRADAH LITTLEFIELD, MAYOR



SHIRLEY HERRING, TOWN CLERK