

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, FEBRUARY 9, 2023

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield. at 7:22 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Natasha Baucom, Kendra Moore, Adam Springsted, Jackie Todd, Joey Hatfield, William Miller, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

Chairman Bradah Littlefield went to item 6 (c) on the agenda, discussion and necessary action concerning meeting requirement of Department of Environmental Quality (DEQ) for wastewater system improvements.

Chairman Bradah Littlefield said DEQ stated before improvements can be done at the wastewater treatment plant, the Authority needs to have an additional 100 feet all the way around the sewer plant. She said she talked to William Miller, the adjoining property owner, and Mr. Miller said he would give the Authority an easement for the additional footage needed. Chairman Littlefield said Mr. Miller is no longer willing to sign the easement. William Miller appeared before the Board. Mr. Miller said he will sell the 3.5 acres the Authority needs to the Authority for \$7,500.00 per acre, plus he wants the Authority to give him a reverse easement to use the property. Chairman Littlefield said the property is adjoining a sewer plant; therefore, it is probably only worth \$5,000.00 per acre. Mr. Miller said he is willing to negotiate the price. Town Attorney Teddy Abbott said the Authority will need to get a title attorney to give an opinion on the title. Mr. Abbott said the abstract will also need to be brought up to date. Mr. Abbott said the Authority can give Mr. Miller an easement so he will have access to his adjoining property. After some negotiating, Mr. Miller agreed to \$6,200.00 per acre. Motion was made by Clifford Marshall, Jr. to purchase the 3.5 acres at a total price of \$21,700.00 upon

the land having a clear title, with the money for the purchase to be taken out of the ARPA funds. The motion was seconded by Norma Meyer. Voted yes: Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: Whitney Littlefield and Bradah Littlefield. Motion carried.

Chairman Bradah Littlefield went back to remaining items under #6 on the agenda, discussion and necessary action concerning:

(a) Approval of 2022-2023 budget amendment #1.

The Board members looked over the amendment. This amendment takes \$2,000.00 out of the Miscellaneous Expense and \$1,500.00 out of Waterline and Town Repairs and puts this \$3,500.00 into Telephone/Postage. Motion was made by Whitney Littlefield to approve 2022-2023 budget amendment #1. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Approval of purchasing water truck.

The Board members looked over information on a 2022 Sierra 3500HD Reg Cab 4WD truck from Kevin Grover GMC. Motion was made by Clifford Marshall, Jr. to approve purchasing the above listed truck for \$63,800.00 from Kevin Grover GMC, with the money to be taken out of the ARPA funds. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

7. Reports from:

(a) Department heads.

Jackie Todd said the water loss this month was 800,000 gallons. He said they have fixed some major water leaks.

(b) Chairman.

No report.

8. New business.

Water Clerk [Natashia Baucom](#) said there is a water customer that is ill and went to another state to stay with her son. Natashia said this customer did not have the water turned off to her residence, and during the cold weather, a pipe burst, and the water ran for a long period of time. She said over 1,000,000 gallons of water went through the meter. Natashia said the customer's bill was \$10,000.00. The Board members discussed adjusting the bill. Motion was made by Whitney Littlefield to adjust the bill to the cost the Authority pays for water, and if the customer pays some on the bill each month, the Board will review the bill in six months and see if further adjustments need to be made. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

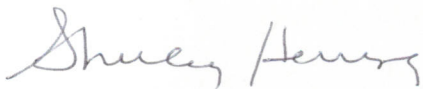
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Easton. Voted no: None. Motion carried.

Meeting adjourned at 8:15 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY