

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, MARCH 9, 2023

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield. at 7:10 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Kristin Eaton was absent. A quorum was present.

Others present were: Natasha Baucom, Kendra Moore, Adam Springsted, Jackie Todd, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- (a) Purchasing a tow behind trailer boom broadcast and spot sprayer.

The Board members looked over the information for this sprayer. The price is \$1,029.99 for a 61 gallon capacity sprayer and \$699.99 for a 41 gallon capacity sprayer. Jackie Todd said he thought it would be better to purchase a sprayer without the trailer and to put the sprayer in back of the buggy. He suggested purchasing a sprayer like the sprayer they have been using that is no longer working. Jackie said the cost of this type of sprayer is less than \$600.00. Chairman Bradah Littlefield said since purchasing a specific sprayer was listed as the agenda item, the Board will have to vote to not purchase this sprayer, and the purchase of a different type of sprayer will have to be voted on under new business. Motion was made by Bradah Littlefield to not purchase a tow behind trailer boom broadcast and spot sprayer. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(b) Finalizing the closing of the land purchase for the Wastewater Treatment Plant.

Chairman Bradah Littlefield said she is supposed to sign the papers for the closing of the land purchase on Tuesday, March 14th. She said once the purchase is finalized, the papers will be sent to the Department of Environmental Quality (DEQ). She said once DEQ receives the paperwork, they will issue the Porter Public Works Authority (PPWA) a permanent permit. She said the PPWA is currently working under a temporary permit. Motion was made by Bradah Littlefield to approve finalizing the closing of the land purchase for the Wastewater Treatment Plant, including paying the necessary closing costs. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. None carried.

7. Reports from:

(a) Department heads.

Jackie Todd said the people working on the tower were supposed to be here last week. He said they did not come, and he have not heard from them. Jackie said the water loss this month was 1,276,000 gallons. He said the quarterly water tests passed. He said the Authority got the okay to order the water meters with the grant funds.

(b) Chairman.

No report.

8. New business.

Motion was made by Bradah Littlefield to purchase a sprayer for less than \$600.00. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. None carried.

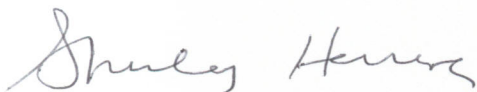
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

Meeting adjourned at 7:26 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY