

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, APRIL 6, 2023

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield. at 7:33 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Natasha Baucom, Kendra Moore, Adam Springsted, Jackie Todd, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- (a) Awarding bid for purchase of new water meters.

Jackie Todd said all the current water meters will be replaced with new meters. The Board members looked over the bids. The bid was for 1,000 meters. Two bids were received. One bid was from Pioneer Supply for a total price of \$80,120.00. The other bid was from Winwater for a total price of \$70,900.00. Motion was made by Bradah Littlefield to purchase the new water meters from Winwater. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Approval of purchasing new water meters with funds from INCOG 2023 REAP Grant.

Chairman Bradah Littlefield said Porter Public Works Authority received a REAP grant through INCOG to purchase the new water meters. Motion was made by Bradah Littlefield to purchase new water meters with funds from INCOG 2023 REAP Grant. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(c) Repairing or replacing the ground pipe on the water tower located at 5003 W. Cresthaven Avenue.

Chairman Bradah Littlefield said the pipe in the middle of the tower that goes from the ground to the top of the tower froze and then split in several places. She said Superior, the company doing the work on the tower, said this is something that was not included in their original bid. She said Superior said they can replace the pipe for \$60,000.00 or repair the pipe for \$26,000.00. Superior said if the pipe is repaired, it will last about ten years. Chairman Littlefield said she is getting a quote from another company. She said this company said they can replace the pipe for around \$26,000.00. The Board members discussed having a special meeting to talk to the engineer about this matter.

7. Receipt of Construction permit no. ST000073210487 from Department of Environmental Quality (DEQ).

The Board members looked over this permit to construct. This permit states that the Town of Porter is granted a permit to make various improvements at the Wastewater Treatment Facility. The Board members noted receipt of the permit.

8. Reports from

(a) Department heads.

Jackie Todd said the water loss this month was 1,088,000 gallons.

(b) Chairman.

No report.

9. New business.

There was no new business to be discussed.

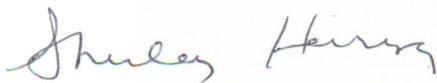
10. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 8:09 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY