

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, JUNE 6, 2024

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:02 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Jamie Wheeler, William Russell, Kimmi Mullen, Kendra Moore, Graham Moore, Joey Hatfield, Paul Wood, Carol Blackburn, Frances Neufeld, Dahlita Tracy, Jackie Todd, Adam Springsted, Nick Jackson, Teddy Abbott, and Shirley Herring

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

Jamie Wheeler, a candidate for Wagoner County Sheriff, appeared before the Board. Mr. Wheeler said he was not campaigning for votes. He said he wanted to tell the Board that if he is elected the Wagoner County Sheriff, he will work with the Board. He told the Board about himself, including experience, education, and qualifications for the job. Mr. Wheeler said if elected, he will look into the response time for the deputies to response to calls in Porter and see if it can be improved. He said he will work with the Board and the citizens of Porter to provide the Town with good law enforcement.

William Russell appeared before the Board. Mr. Russell said he moved to Porter a few years ago. He said he purchased the property located at 533 W. Cresthaven Avenue. He said he cleaned up the property and had a tiny house built on the property. Mr. Russell said he likes living in Porter, but he has a problem with the property that is located behind his property. He said the property has three old cars parked on it and piles of wood all over the back yard. Mr. Russell said the yard is overgrown and has a lot of tall weeds. He said this attracts all kinds of insects and animals. He said no one lives in the house, but sometimes people stay in an RV on the property and use a generator for power. He said the generator is very loud. Mr. Russell asked the Board members if there is any way they can get the property owner to clean up this property. Jackie Todd said the owner has been given notice that he has ten days to clean up this property. Jackie said if the property owner does not clean up the property in ten days, a citation will be issued, and the owner will have to appear in court, then the judge can order him to clean up the property.

Dahlita Tracy said she bought the property located on the corner of 4th Street and Dixieland Avenue. She said she is going to build a house on this property. She said there is an old house that needs to be removed before she can build a house on this property. She asked if the fire department could burn it down or if she could have the house knocked down and the fire department could burn the materials. Mayor Bradah Littlefield said because of EPA restrictions, fire departments are not allowed to burn down old houses or burn materials. Ms. Tracy asked if she could bring in a travel trailer to live in while her house is being built. She said she would also like to bring in a storage pod. Mayor Bradah Littlefield told Ms. Tracy that she will need to get a permit for the travel trailer and storage pod.

There were no appearances or petitions from others in the audience.

8. Discussion and necessary action concerning:

(a) Approval of audit for the fiscal year ended June 30, 2023.

The Board members had been given a copy of the audit to review. Motion was made by Whitney Littlefield to approve the audit for the fiscal year ended June 30, 2023. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Paying for storm siren repairs.

Fire Chief Adam Springsted said the cost of the repairs was \$2,250.00. He said this \$2,250.00 has already been paid for out of a grant that the fire department received for Eastern Oklahoma Development District. Adam said all sirens are working now and can be set off with a radio that is located in the fire department office. No action was taken on this item.

(c) Setting date for this year's fireworks display

Motion was made by Whitney Littlefield to have the fireworks display on June 29, 2024. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(d) Purchasing fireworks for the fireworks display.

Fire Chief Adam Springsted said the fire department has the purchase of the fireworks covered. He said the fireworks will be purchased with the money the fire department made from the Burn Out Contest plus some additional money that the fire department already had in their account. No action was taken on this item.

(e) Purchases peaches for Chief and Second Chief of the Muscogee Creek Nation for helping the Town with various Town projects.

Motion was made by Clifford Marshall, Jr. to purchase a peck of peaches for the Chief and a peck of peaches for the Second Chief of the Muscogee Creek Nation for helping the Town with various Town projects. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(f) Approval of Water Purchase Agreement between the City of Muskogee and the Town of Porter/Porter Public Works Authority for the 2024-2025 budget year.

Motion was made by Bradah Littlefield to approve the Water Purchase Agreement between the City of Muskogee and the Town of Porter/Porter Public Works Authority for the 2024-2025 budget year. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(g) Approval of 2023-2024 budget amendment #2.

The Board members looked over the amendment. Motion was made by Bradah Littlefield to approve 2023-2024 budget amendment #2. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(h) Approval of building permit for Newly Bratt.

Newly Bratt is applying for a permit to remodel and add a porch to a home located at 222 N. 6th Street. Motion was made by Bradah Littlefield to approve the building permit for Newly Bratt. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

9. Discussion concerning:

(a) Rules for discharging fireworks in the Town limits.

Mayor Bradah Littlefield said there is an ordinance that states "Persons within the city limits may use or discharge permissible fireworks from 9:00 a.m. to 10:00 p.m. each day fireworks are permissible except on July 4th, fireworks may be discharged from 9:00 a.m. until 12:00 a.m. (midnight). Discharge of fireworks is permissible from June 15th to July 5th, each year."

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(b) Erection of privacy fence at RV park (Porter RV Community).

Jackie Todd said the owner of the RV park is going to install a privacy fence around the sides and back of the park.

10. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 24 calls in May, which included 20 medical calls, and 4 motor vehicle accidents. Adam said the fire department is going to have a benefit fundraiser for former firefighter Joe Stallings, who is battling cancer. He said the date for the fundraiser will be announced later.

(b) Department heads.

No reports.

(c) Mayor.

Mayor Bradah Littlefield asked when the company that got the bid to resurface Dixieland and Cresthaven Avenues were going to start working on these streets. Jackie Todd said they are going to start on Monday, June 10th. Mayor Bradah Littlefield said she spoke to the owner of this company about repairing the bad places on 1st Street. She said the owner said the places will have to be dug out, the base fixed, and then black topped. Mayor Littlefield said this will be expensive to do. She said the holes will just have to be patched for now.

11. New business.

There was no new business to be discussed.

12. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:04 p.m.



BRADAH LITTLEFIELD, MAYOR



SHIRLEY HERRING, TOWN CLERK