

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, JUNE 8, 2023

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:05 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Kristin Eaton was absent. A quorum was present.

Others present were: Natasha Baucom, Nick Jackson, Adam Springsted, Kendra Moore, Graham Moore, Jackie Todd, John King, Teddy Abbott, and Shirley Herring.

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

There were no appearances or petitions from the audience at this time.

8. Discussion and necessary action concerning:

- (a) Allowing John King to put an RV park in town limits.

John King appeared before the Board. Mr. King said he would like to put an RV community (he said he does not like calling it an RV park) on the property that his ice machine is located on. He said it will be for long-term parking only, no overnight parking. Mr. King said this will be a gated community with full-time security. He showed the Board members the plans for this park. He said there will be a maximum of twenty RV spaces. Mr. King said he will install a fence around the park. He said the fence will be made of white PVC material. He said gravel pads will be installed now, but eventually all pads will be concrete. Mr. King said the trailers cannot be older than 10 years. He said he will follow any guidelines the town has concerning RV parks. He said this park will be kept nice. Motion was made by Norma Meyer to allow John King to put an RV park in the town limits. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(b) Renewal of Contract for Provision of Law Enforcement Services between Wagoner County and the Town of Porter for the fiscal year July 1, 2023, to June 30, 2024.

The Board members said they would like to talk to Sheriff Chris Elliott before renewing this contract. No action was taken on this item.

(c) Approval of amendment #1 to Myers Engineering contract for the Anchor Road Project (old Porter Road) due to increasing the length of the project to 11 miles.

The Board members looked over the amendment. This project is for water line replacement from Highway 16 down old Porter Road across to Highway 51B then down Highway 51B to the Tullahassee turn off. Mayor Bradah Littlefield said this is a project of Wagoner County and will be funded by grants. Motion was made by Whitney Littlefield to approve amendment #1 to Myers Engineering contract for the Anchor Road Project (old Porter Road) due to increasing the length of the project to 11 miles. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(d) Closing for the Peach Festival and allowing employees to be off with pay.

Motion was made by Whitney Littlefield to close at noon Thursday and all day Friday during the Peach Festival and allow the employees to be off with pay. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(e) Awarding bid for wastewater treatment plant improvements.

Mayor Bradah Littlefield said only one bid was received. This bid was from Downey Contracting out of Oklahoma City. The Board members looked over the bid. This bid listed 10 line items for a total bid of \$2,153,544.75. Motion was made by Bradah Littlefield to award the bid for wastewater treatment plant improvements except for line item #8, \$144,500.00 for mobilization job trailer/mobile office. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

9. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 20 calls in May, which included 11 medical calls, 7 motor vehicle accidents, and 2 vehicle fires. He said the fire department used 5,000 gallons of water in May. Adam said the fire department was going to have the fireworks display on July 1st, but there is a rodeo scheduled for that night at the fairgrounds. He said the fireworks display can be held on either Friday, June 23rd or Monday, July 3rd. He said since July 3rd is on a Monday, it may be hard to get volunteers on that day. Whitney Littlefield said the Board will vote on a date for the fireworks display at the special meeting that will be held on Thursday, June 15th.

(b) Department heads.

No reports.

(c) Mayor

No report.

10. New business.

There was no new business to be discussed.

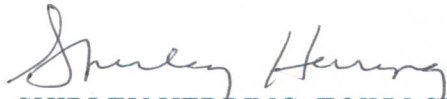
11. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

Meeting adjourned at 6:57 p.m.



BRADAH LITTLEFIELD, MAYOR



SHIRLEY HERRING, TOWN CLERK