

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, JULY 11, 2024

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Member present were: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Clifford Marshall, Jr. came into the meeting at 6:03 p.m. A quorum was present.

Others present were: Jackie Todd, Kimmi Mullen, Jamie Reeves, Delphine Trimble, Terri Lang, Lisa Hawkins, Paul Wood, Dahlita Tracy, Tyler Cooper, Adam Springsted, Nick Jackson, Kerry Yochum, Corey Merritt, Melanie Merritt, Teddy Abbott, and Shirley Herring.

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance

5. Necessary action concerning approval of the consent agenda.

- (a) Approval of the minutes of the previous meetings.
- (b) Approval of the purchase orders.
- (c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

6. Consideration of items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience.

- (a) Melanie Merritt (Porter Lions Club) concerning closing streets for Peach Festival.

Corey and Melanie Merritt appeared before the Board. Corey said the 4H Club is wanting to set up a place for people to park during the Peach Festival. He said this parking area will be in the field across from the baseball field on the east side of First Street. Corey said the 4H Club wants the trolleys to pick people up from this area. He said the trolleys could pick people up and bring them down Dixieland Avenue to Main Street. He said in order to do this, Dixieland Avenue will need to be closed. Melanie said the parade is going to be lined up on Glohaven Avenue, so this street also needs to be closed. Mayor Bradah Littlefield said if the Board is going to close a street, the Town has to notify, the Sheriff's office, the Department of Transportation, and Emergency Management. She said there is not enough time to give these departments the proper notification. Jamie Reeves with the 4H Club said the Club was going to charge for parking in this area, in order to raise money for the Club. Corey Merritt said people can still park there, but the trolley won't be able to pick them up if the road is not closed.

Whitney Littlefield left the meeting at 6:20 p.m.

(b) Others from the audience.

Tyler Cooper appeared before the Board. Mr. Cooper said he is in a run-off election with Chris Elliott for Wagoner County Sheriff. He said this election will be held on August 27, 2024. He said he is very passionate about law enforcement. Mr. Cooper told about his experience and qualifications in law enforcement. He said there needs to be a full-time police officer at the school. He said there are grants to pay for this officer. He said if he is elected, he will work to obtain available grants. Mr. Cooper said he would appreciate the Board members voting for him.

8. Discussion and possible action concerning:

(a) Closing Dixieland Avenue and Glohaven Avenue during the Peach Festival.

Motion was made by Bradah Littlefield to not close Dixieland Avenue and Glohaven Avenue during the Peach Festival. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Hiring auditor to prepare the audit report for the fiscal year ended June 30, 2024.

Town Clerk Shirley Herring said Ralph Osborn submitted a proposal to perform the audit for the fiscal year ended June 30, 2024. Shirley said Ralph Osborn has prepared the audit for the Town for several years. The Board members looked over the proposal. Motion was made by Bradah Littlefield to hire Ralph Osborn to prepare the audit report for the fiscal year ended June 30, 2024. The motion was seconded by Clifford Marshall, Jr. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(c) Approval of building permit for Bosko Wiley to install a generator.

The Board members looked over the permit. Mr. Wiley has applied to place a generator at his residence. Jackie Todd said a licensed electrician will need to install the generator. Motion was made by Bradah Littlefield. to approve the building permit for Bosko Wiley to install a generator. The motion was seconded by Kristin Eaton. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

9. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 35 calls in June, which included 29 medical calls, 3 motor vehicle accidents, 2 brush fires, and 1 structure fire. He said the fire department used 4,700 gallons of water. .

(b) Department heads.

No reports.

(c) Mayor

No report.

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10. New business.

There was no new business to be discussed.

11. Adjournment.

Motion was made by Bradah Littlefield to adjourn. The motion was seconded by Kristin Eaton. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 6:37 p.m.

A handwritten signature in cursive script that reads "Bradah Littlefield".

BRADAH LITTLEFIELD, MAYOR

A handwritten signature in cursive script that reads "Shirley Herring".

SHIRLEY HERRING, TOWN CLERK