

MINUTES OF THE SPECIAL MEETING OF  
THE PORTER PUBLIC WORKS AUTHORITY  
HELD WEDNESDAY, AUGUST 16, 2023

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Graham Moore, Kendra Moore, Jackie Todd and Shirley Herring.

3. Interviewing applicants for the position of Water Utility Clerk.

The Board members interviewed two applicants, Kailey McWilliams and Kimberly Mullen. Applicant Kristin Harris did not appear for her interview. When notified, the fourth applicant, Kaylin Dunbar, did not want to do the interview.

4. Discussion and possible action concerning hiring person for the position of full time Water Utility Clerk.

Motion was made by Whitney Littlefield to hire Kailey McWilliams for the position of full time Water Utility Clerk at a starting pay of \$12.50 per hour, with Ms. McWilliams to receive \$13.50 per hour after completion of her 90 days probationary period. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

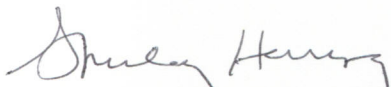
5. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:22 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY