

MINUTES OF THE SPECIAL MEETING
OF THE TOWN OF PORTER HELD
TUESDAY, MAY 19, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 3:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. A quorum was present.

Other present were: Ralph Osborn, Jackie Todd, Joey Hatfield, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Sam Hendrix led the Pledge of Allegiance.

5. Working on preparation of 2020-2021 budget.

The Board members worked with Ralph Osborn and Town Clerk Shirley Herring on preparing the 2020-2021 budget.

6. Discussion and possible action concerning:

(a) Adoption of Ordinance 2020-1, an ordinance closing to the public use a street and alley located in Porter City, Wagoner County, Oklahoma according to the recorded plat thereof.

The Board members looked over the ordinance. This ordinance states the street and alleyway located on West Loring Avenue from the Western side of lots 13-18 of Block 82 to Ninth Street as well as Eight Street from West Loring Avenue to West Majestic Avenue be closed for public use as an alleyway and streets. Motion was made by Sharon Payne to adopt Ordinance 2020-1, closing for public use the above listed alleyways and streets located in Porter City, Wagoner County, Oklahoma according to the recorded plat thereof. The motion was seconded by Jim Bias. Vote yes: Sharon Payne, Jim Bias, Sam Hendrix, Tonya Springsted, and Wayne Collins. Voted no: None. Motion carried.

(b) Approval of an agreement for Cemetery Ground Maintenance Services between the Town of Porter, Oklahoma and Matt Willhite.

The Board members looked over the agreement. This agreement states that the Town contracts with Matt Willhite to perform the functions and duties which are necessary, proper, and required to maintain the grounds of Greenwood Cemetery at the rate of \$1,500.00 per calendar month. Motion was made by Sharon Payne to approve the agreement for Cemetery Ground Maintenance Services between the Town of Porter, Oklahoma, and Matt Willhite at \$1,500.00 per month to begin on May 7, 2020, and end on August 31, 2020. The motion was seconded by Jim Bias. Vote yes: Sharon Payne, Jim Bias, Sam Hendrix, Tonya Springsted, and Wayne Collins. Voted no: None. Motion carried.

(c) Approval of amendment to Fire Department Policies and Procedures.

The firefighter has gone over the policies and procedures, and added items 21 and 22 to the Rules and Regulations. Item 21 states that all members must live within five miles of one of the following fire department areas (Tallahassee, Porter, Red Bird). Item 22 states members will not exceed the posted speed limit when in route to the station for a call. Motion was made by Sharon Payne to approve the amendment to the Fire Department Policies and Procedures. The motion was seconded by Jim Bias. Vote yes: Sharon Payne, Jim Bias, Sam Hendrix, Tonya Springsted, and Wayne Collins. Voted no: None. Motion carried.

7. Request for Executive Session-confidential discussion between the Trustees of the Town of Porter, Oklahoma and Kendra Moore, an applicant for the position of secretary for the Town of Porter, Oklahoma.

The Board of Trustees of the Town will consider retiring into Executive Session for the purposes of interviewing Kendra Moore and discussing the hiring of Kendra Moore as an individual salaried employee.

Motion was made by Sharon Payne to go into Executive Session. The motion was seconded by Jim Bias. Voted yes: Sharon Payne, Jim Bias, Sam Hendrix, Tonya Springsted, and Wayne Collins. Voted no: None. Motion carried. The Board members went into Executive Session at 4:55 p.m. The Board members returned from Executive Session at 5:07 p.m. Mayor Payne called the meeting back in session.

8. The members of the Board of Trustees will consider and take any action deemed appropriate by the members of the Board of Trustees arising out of the discussion held in the foregoing Executive Session.

Motion was made by Sharon Payne to hire Kendra Moore full time starting May 20, 2020, at \$10.00 per hour. The motion was seconded by Tonya Springsted. Voted yes: Sharon Payne, Tonya Springsted, Sam Hendrix, Jim Bias, and Wayne Collins. Voted no: None. Motion carried.

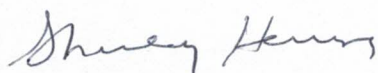
9. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Jim Bias. Vote yes: Sharon Payne, Jim Bias, Sam Hendrix, Tonya Springsted, and Wayne Collins. Voted no: None. Motion carried.

Meeting adjourned at 5:13 p.m.



SHARON PAYNE, MAYOR



SHIRLEY HERRING, TOWN CLERK