

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, DECEMBER 7, 2023

1. Call to order.

The meeting was called to order by Mayor, Bradah Littlefield at 6 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Bradah Littlefield, Clifford Marshall Jr., Norma Meyer, Whitney Littlefield and Kristin Eaton. A quorum was present.

Others present were: Jackie Todd, Teddy Abbott, Adam Springsted, Kimmi Mullen, Kendra Moore, Wesley Call and Bobby Call.

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meetings.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda. (items a, b and c).

The motion was seconded by Vice Mayor Clifford Marshall Jr.

Voted yes: Whitney Littlefield, Norma Meyer, Clifford Marshall Jr., Bradah Littlefield and Kristin Eaton.

Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

There were no appearances or petitions from the audience

8. Discussion and possible action concerning:

a.) Approval of dates for 2024 Board meetings.

Motion was made by Mayor Bradah Littlefield to approve the dates for the 2024 Board meetings. The motion was seconded by Kristin Eaton.

Voted yes: Whitney Littlefield, Norma Meyer, Bradah Littlefield, Clifford Marshall Jr., and Kristin Eaton.

Voted no: None. Motion carried.

b.) Purchasing a weather proof flag and flagpole light for the flagpole located in front of the Town Hall building.

Motion was made by Mayor Bradah Littlefield to approve the purchase of a 5 foot by 8 foot weather proof flag and a flagpole light for the flagpole located in front of the Town Hall building. The motion was seconded by Vice Mayor Clifford Marshall Jr.

Voted yes: Bradah Littlefield, Clifford Marshall Jr., Norma Meyer, Kristin Eaton and Whitney Littlefield.

Voted no: None. Motion carried.

c.) Cost of business license for marijuana growers.

Motion was made by Whitney Littlefield to keep the existing cost of a business license for marijuana growers and make no changes. The motion was seconded by Mayor Bradah Littlefield.

Voted yes: Bradah Littlefield, Clifford Marshall Jr., Norma Meyer, Kristin Eaton, and Whitney Littlefield.

Voted no: None Motion carried.

d.) Norma Meyer as administrator for Wreaths Across America program at Greenwood Cemetery.

Trustee Norma Meyer discussed the Wreaths Across America program and her role as the Wreaths Across America Program Administrator for Greenwood Cemetery. The Board members thanked her for bringing the program to the Greenwood Cemetery for 2024. This item was discussion only.

e.) Date of 2024 Porter Fireworks Display

Motion was made by Whitney Littlefield to host the Porter Fireworks Display on June 29, 2024 at the Porter Fairgrounds. The motion was seconded by Mayor Bradah Littlefield.

Voted yes: Bradah Littlefield, Norma Meyer, Clifford Marshall Jr., Whitney Littlefield, and Kristin Eaton.

Voted no: None. Motion carried.

9. Reports from:

a.) Fire Department

Fire Chief Adam Springsted reported that the firefighters responded to 33 calls in November 2023, which included 23 medical calls, 7 motor vehicle accidents, 2 brush fires and 1 vehicle fire. He said the fire department used 1,000 gallons of water in November 2023.

b.) Department heads.

No reports.

c.) Mayor

No report

10. New business.

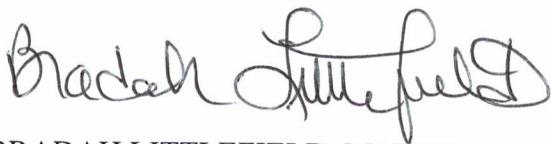
Trustee Norma Meyer asked the town attorney, Teddy Abbott, for legal information regarding holding a raffle to raise money for the Porter Fairgrounds. Mr. Abbott said he would research the regulations involved in holding a raffle.

11. Adjournment

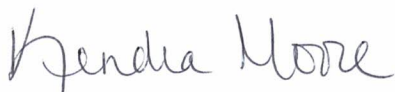
Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Vice Mayor Clifford Marshall Jr.

Voted yes: Whitney Littlefield, Clifford Marshall Jr., Norma Meyer, Bradah Littlefield and Kristin Eaton.

Meeting adjourned at 6:20 p.m.



BRADAH LITTLEFIELD, MAYOR



KENDRA MOORE, DEPUTY CLERK



THE TOWN OF PORTER BOARD OF TRUSTEES AND
 TRUSTEES OF THE PORTER PUBLIC WORKS AUTHORITY
 2024 CALENDAR YEAR
 SCHEDULE OF REGULAR MEETINGS*

01/04/2024	6:00 P.M.	Porter Municipal Offices
02/08/2024	6:00 P.M.	Porter Municipal Offices
03/07/2024	6:00 P.M.	Porter Municipal Offices
04/04/2024	6:00 P.M.	Porter Municipal Offices
05/02/2024	6:00 P.M.	Porter Municipal Offices
06/06/2024	6:00 P.M.	Porter Municipal Offices
07/11/2024	6:00 P.M.	Porter Municipal Offices
08/08/2024	6:00 P.M.	Porter Municipal Offices
09/05/2024	6:00 P.M.	Porter Municipal Offices
10/03/2024	6:00 P.M.	Porter Municipal Offices
11/07/2024	6:00 P.M.	Porter Municipal Offices
12/05/2024	6:00 P.M.	Porter Municipal Offices

(To be completed by person filing notice)

NAME: Kendra Moore

TITLE: Deputy Clerk

ADDRESS: P.O. Box 149
 Porter, OK. 74454

PHONE NUMBER: (918) 483-0176

Filed in the office of the municipal clerk at 3:19 a.m./p.m. on December 9, 2023

Signed Kendra Moore
 Clerk/Deputy Clerk

*Must be filed prior to December 15 of each year.