

MINUTES OF THE SPECIAL MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, JUNE 25, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. A quorum was present.

Other present were: Ralph Osborn, Jadeen Osborn, Megan Douglas, Jackie Todd, Kendra Moore, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Public hearing to receive public comments and discuss and answer questions on the Town of Porter's budget for the 2020-2021 fiscal year.

Mayor Payne opened the public hearing. There were no comments or questions from the audience. Mayor Payne asked the Board members if they had any questions or comments concerning the 2020-2021 budget. The Board members had no comments or questions. Mayor Payne closed the hearing.

6. Public hearing to receive public comments and input on the CDBG grant application to update the Town of Porter's Capital Improvement Plan.

Mayor Payne opened the public hearing. Megan Douglas with the Indian Nations Council of Governments (INCOG) was present at the meeting. Ms. Douglas said the grant application will be made to the Department of Commerce for a grant to update the Town of Porter's Capital Improvement Program. She said this public hearing is to receive public input on what projects the public would like to see included in the capital improvement plan. There were no comments from the audience or Board members. Mayor Payne closed the hearing.

7. Discussion and possible action concerning approval of Resolution #2020-1, adopting the operating budget for the 2020-2021 fiscal year.

The Board members looked over the resolution. Motion was made by Sharon Payne to approve Resolution #2020-1, adopting the operating budget for the 2020-2021 fiscal year. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

8. Discussion and possible action pertaining to a CDBG grant application to update the Town of Porter's Capital Improvement Plan:

(a) Approval of the Project Narrative.

Megan Douglas of INCOG said the Project Narrative states the purpose of the project, which is to update the Capital improvement Plan inventory sheets and to prepare the 5 year Capital Improvement Plan. Motion was made by Sharon Payne to approve the Project Narrative. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(b) Approval of the Disclosure and Certification.

Megan Douglas said the funding for the Capital Improvement Plan project comes from HUD; therefore, there are certain HUD documents that need to be completed. Motion was made by Sharon Payne to approval the Disclosure and Certification Report. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(c) Approval of the Citizen Participation Plan.

Megan Douglas said this plan encourages citizen participation in providing comments about what projects should be included in the Capital Improvement Plan. The Citizen Participation Plan states that two public hearing will be held, one prior to submission of the application for funding and one at the end of the grant period. Motion was made by Sharon Payne to approve the Citizen Participation Plan. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(d) Approval of the Residential Anti-Displacement and Relocation Assistance Plan.

This plan states that the Town of Porter will undertake public facility improvements funded through the Community Development Block Group Program. This plan also states that no demolition or conversion of low/moderate income dwelling units is anticipated by the Town of Porter in conjunction with the activities assisted with these funds. Motion was made by Sharon Payne to approve the Residential Anti-Displacement and Relocation Assistance Plan. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(e) Approval of Resolution #2020-2, approving the grant application Resolution.

This resolution states that the Town of Porter desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provided assistance under the Community Development Block Grant Program for Capital Improvement Planning. Motion was made by Sharon Payne to approve Resolution #2020-2, approving the grant application Resolution. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(f) Approval of Resolution 2020-3, approving the Fair Housing Resolution

This resolution states that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing because of race, color, religion, sex, or national origin is prohibited in the Town of Porter. Motion was made by Sharon Payne to approve Resolution 2020-3, approving the Fair Housing Resolution. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

(g) Approval of Resolution 2020-4, establishing the CIP Local Planning Activities Committee.

This resolution creates a Local Planning Activities Committee (LPAC), consisting of the following members: Sharon Payne, Shirley Herring, Jackie Todd, Joey Hatfield, Adam Springsted, and Kendra Moore. Motion was made by Sharon Payne to approve Resolution 2020-4, establishing the CIP Local Planning Activities Committee. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

9. Discussion and possible action concerning purchasing panels for closing roads during Peach Festival.

Jackie Todd said these panels will be placed behind City Hall so that vehicles cannot block in the emergency vehicles. He said the cost of the panels is \$200.00 for ten panels. Motion was made by Sharon Payne to purchase ten panels for closing roads during the Peach Festival at a cost of \$200.00. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

10. Discussion concerning fireworks display.

Mayor Payne said the fireworks display will be held Friday night, July 3rd.

11. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:19 p.m.


SHARON PAYNE, MAYOR


SHIRLEY HERRING, TOWN CLERK

