

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, FEBRUARY 10, 2022

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 7:36 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Norma Meyer was absent. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Graham Moore, Natashaia Baucom, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meetings.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning

(a) Approval of an agreement between possible Low Income Household Water Assistance Program (LIHWAP) participants and Porter Public Works Authority for payment of fees/utilities not covered by the program.

The Board members looked over the agreement. This Agreement states that the participant understand that this program did not pay for the trash portion of the water bill and that if the participant does not pay the monthly trash portion, it will result in a loss of rights to participate in the program. Motion was made by Bradah Littlefield to approve the agreement between possible Low Income Household Water Assistance Program (LIHWAP) participants and Porter Public Works Authority for payment of fees/utilities not covered by the program. The motion was seconded by Whitney Littlefield. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

(b) Approval of payment of yearly tech support fees (currently \$199.99) from Best Buy Geek Squad for office computers (with one half to be paid out of the Town and one half to be paid out of Porter Public Works Authority).

Motion was made by Whitney Littlefield to approve payment of yearly tech support fees (currently \$199.99) from Best Buy Geek Squad for office computers (with one half to be paid out of the Town and one half to be paid out of Porter Public Works Authority). The motion was seconded by Bradah Littlefield. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

(c) Approval of payment of yearly renewal of Webroot Antivirus Software (currently \$49.99) for office computers (with one half to be paid out of the Town and one half to be paid out of Porter Public Works Authority).

Motion was made by Whitney Littlefield to approve payment of yearly renewal of Webroot Antivirus Software (currently \$49.99) for office computers (with one half to be paid out of the Town and one half to be paid out of Porter Public Works Authority). The motion was seconded by Clifford Marshall, Jr. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

7. Report from:

(a) Department heads

Jackie Todd said there were over two million gallons of water lost in January, due to water leaks. He showed the Board members a map of ten tracts of land at the intersection of 60th Street and 90th Street that are going to need water taps. He said the owners will pay for the pipe and the water employees will install the pipe. He said once the pipe is installed, it will become property of the Porter Public Works Authority.

(b) Chairman.

No Report.

8. New business.

There was no new business to be discussed.

9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 7:51 p.m.


BRADAH LITTLEFIELD, CHAIRMAN


SHIRLEY HERRING, SECRETARY