

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY AUGUST 6, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. A quorum was present.

Others present were: Kendra Moore, Graham Moore, Heath Jenkins, Kili Jenkins, Jackie Todd, Nick Jackson, Adam Springsted, Joey Hatfield, Mandy Peck, Matt Willhite, Dianah Kincannon, Matthew Coe, Ron Cates, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Sharon Payne said she was glad to see so many people turned out for the meeting.

6. Board members to address Town Attorney.

Town Attorney Ron Cates was present at the meeting. None of the Board members had any questions for Mr. Cates.

7. Necessary action concerning approval of the consent agenda.

(a) Approval of the minutes of the previous meetings.

(b) Approval of the purchase orders.

(c) Approval of the payroll purchase orders.

Tonya Springsted said the minutes of July 9, 2020, stated that a time and day would be scheduled for Kaden Sanders with AFLAC insurance to meet with the employees to go over the details of AFLAC insurance. Tonya asked if the meeting had been scheduled. Mayor Payne said Mr. Sanders met with the employees about two weeks ago.

Motion was made by Sharon Payne to approve the consent agenda. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

9. Appearances or petitions from the audience.

(a) Dianah Kincannon concerning rezoning Block 91.

Dianah Kincannon appeared before the Board. Ms. Kincannon said she owns property on Block 91 that she is trying to sell. She said this block is currently zoned residential. She said this property currently has a residence, and it has an old service station that has been closed for years. She said she has property on the adjoining block that is zoned commercial/residential. Ms. Kincannon said she would like to have Block 91 rezoned to commercial/residential, so all the property she owns will have the same zoning classification. Town Attorney Ron Cates said property in Porter should not have been zoned commercial/residential. Mr. Cates said zoning should be one classification. He said mixed classifications are not okay. He stated that while mixed uses on one tract of land are allowed, for example, in a Planned Unit Development (PUD), mixed zoning classifications on one tract of land are not. He said the zoning of Block 91 could either be commercial or residential, not both. Mayor Payne said all the zoning along Highway 51B will need to be changed. Mr. Cates said due to the many uses presently existing in the area either a commercial or residential zoning classification could be supported. Mr. Cates suggested to Ms. Kincannon that when it comes to marketing her property, she should consider waiting to see just what a bona fide buyer wants to use the property for before going through a lengthy rezoning process that may be inconsistent with that potential buyer's desires. The Board members told Ms. Kincannon that they would be willing to work with the buyer and zone Block 91 to whatever classification the buyer needs and wants.

(b) Others from the audience.

There were no appearances or petitions from others from the audience.

10. Discussion and possible action concerning:

(a) Rezoning Block 91.

Mayor Payne said this was discussed under appearances or petitions from the audience.

(b) Project for Economic/Community Development REAP Grant through Indian Nations Council of Government (INCOG).

The Board members looked over a list of eligible projects. Mayor Payne said this grant is for \$40,000.00. She said the application is due by October 16, 2020. Jackie Todd suggested using the grant to remodel the red barn and make it into a community center that could be used for community events. He said it could be rented out for weddings, showers, reunions, etc. Jackie showed the Board members a picture of how the red barn would look after it has been remodeled. Motion was made by Sharon Payne to apply for the \$40,000.00 grant for renovating the red barn and making it into a community center. The motion was seconded by Wayne Collins. Voted yes: Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: Tonya Springsted. Motion carried.

(c) Project for Transportation REAP Grant through INCOG.

The Board members discussed projects for this grant, such as streets, school lights, and vehicles. Mayor Payne said this grant is for \$60,000.00, and the application is due by October 16, 2020. Jim Bias said new school lights are needed. Motion was made by Sharon Payne to apply for new school lights and a vehicle. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(d) Cemetery mowing.

Mayor Payne said the cemetery was mowed completely one time in July. She said the contract for the mowing between the Town and Matt Willhite goes through the end of August. Mayor Payne said the weather has kept Matt from mowing. Tonya Springsted said the contract states the cemetery will be mowed three times per month, but it doesn't state that it has to be completely mowed each time. No action was taken on this item.

(e) Purchasing Gray-Co cordless spray gun for disinfecting for COVID-19.

Mayor Payne said Lowes has a spray gun for \$569.00 and Home Depot has one for \$529.00, if they are not sold out. She said the Town can get the disinfecting spray from Emergency Management. Motion was made by Sharon Payne to purchase a Gray-Co cordless spray gun for disinfecting for COVID-19, with the price not to exceed \$700.00. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(f) Approval of purchase orders for Fire Department.

Assistant Fire Chief Nick Jackson said the Fire Department has one purchase order for approval. He said this purchase order was to Falcon Configuration for \$6,600.00 for two hand held radios. He said these radios are 800 radios and will reach longer distances, then the radios the firefighters currently have. Motion was made by Sharon Payne to approve the purchase order to Falcon Configuration for \$6,600.00 for two hand held radios. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried. Fire Chief Adam Springsted said the public has been making statements that the Fire Department paid \$7,000.00 for a fish fryer. He showed the Board members an invoice from C4 Welding, where the Fire Department paid \$2,000.00 for the fish fryer.

(g) Approving Kendra Moore to take grant writing classes.

One class is a three hour beginning class held in Muskogee at a cost of \$72.00 and another class is a forty eight hour advanced online class at a cost of \$199.00. Motion was made by Sharon Payne to approve Kendra Moore to take the two above listed grant writing classes. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

11. Request for an Executive Session as authorized by O.S. Title 25, 307 (B) (1) to review and consider continued employment of Wesley Parish.

Motion was made by Sharon Payne to go into executive session. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried. The Board members went into executive session at 8:03 p.m. The Board members returned from executive session at 8:11 p.m.

12. The members of the Board of Trustees will consider and take any action deemed appropriate by the members of the Board arising out of the discussion held in the foregoing executive session.

Motion was made by Sharon Payne to terminate Wesley Parish for the good of the service. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

13. Request for an Executive Session as authorized by O.S. Title 25, 307 (b) (1) to review and consider conditions of employment of the following individuals: Kendra Moore and Shirley Herring.

Motion was made by Sharon Payne to go into executive session. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried. The Board members went into executive session at 8:14 p.m. The Board members returned from executive session at 8:23 p.m.

14. The members of the Board of Trustees will consider and take any action deemed appropriate by the members of the Board arising out of the discussion held in the foregoing executive session.

Motion was made by Sharon Payne to give Kendra Moore a raise to \$12.50 per hour and to waive the 90 days probationary period, with the raise to begin on August 7, 2020. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Motion was made by Sharon Payne to give Shirley Herring and Kendra Moore a 2% cost of living raise. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

15. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted said in July, the firefighters responded to 34 calls, which included 21 medical calls, 8 motor vehicle accidents, 3 brush fires, 1 vehicle fires, and 1 public assist.

(b) Department heads.

Sam Hendrix said five citations have been issued to property owners who did not clean up their property. He said these people will appear in court on September 9, 2020. He said more citations may be issued. He said some owners have done some cleaning and some haven't done anything. He said the owners that have been doing some cleaning will not be issued citations, unless they stop cleaning before the property is completely cleaned up. Sam said he will take pictures of the properties that were not cleaned up and present these pictures to the court.

16 New business.

There was no new business to be discussed.

17. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 8:29 p.m.



SHARON PAYNE, MAYOR



SHIRLEY HERRING, TOWN CLERK