

MINUTES OF THE SPECIAL MEETING  
OF THE TOWN OF PORTER HELD  
THURSDAY, APRIL 22, 2021

1. Administration of oaths to new elected Board members.

The oath of office and the loyalty oath were taken by the new elected Board members, Clifford Marshall, Jr., Bradah Littlefield, Whitney Littlefield, and Ryan Moore. The oaths were administrated by Town Clerk Shirley Herring. Town Clerk Shirley Herring has taken her oaths prior to the meeting.

2. Call to order.

The meeting was called to order by Town Clerk Shirley Herring at 7:00 p.m.

3. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Clifford Marshall, Jr., Ryan Moore, Whitney Littlefield, and Bradah Littlefield. A quorum was present.

Others present were: Kendra Moore, Graham Moore, Jackie Todd, Kerry Yochum, Peggy Sprinkles, Wayne Collins, Heath Jenkins, Kili Jenkins, Joey Hatfield, Nick Jackson, Adam Springsted, Mandy Peck, and Shirley Herring.

4. Election of Mayor.

Tonya Springsted showed the Board members the duties of a mayor in a town type of government. These duties are listed in the Oklahoma Municipal League's Handbook for City and Town Officials. Whitney Littlefield nominated Bradah Littlefield. The nomination was seconded by Ryan Moore. Voted yes: Clifford Marshall, Jr., Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: Tonya Springsted. Bradah Littlefield was elected Mayor.

5. Election of Vice –Mayor.

Ryan Moore nominated Clifford Marshall, Jr. The nomination was seconded by Whitney Littlefield. Voted yes: Tonya Springsted, Clifford Marshall, Jr., Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Clifford Marshall, Jr. was elected as Vice-Mayor.

6. Discussion and possible action concerning changing the persons authorized to sign on the Town's bank accounts.

The current signers are Shirley Herring, Sharon Payne, Jim Bias, and Kendra Moore. Motion was made by Bradah Littlefield to remove Sharon Payne and Jim Bias as signers, to keep Shirley Herring and Kendra Moore as signers, and to add Whitney Littlefield and Clifford Marshall, Jr. as signers on all the Town's bank accounts. The motion was seconded by Whitney Littlefield. Voted yes: Tonya Springsted, Clifford Marshall, Jr., Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: Motion carried.

7. Discussion with employees.

Bradah Littlefield asked the employees if there was anything the employees needed or if they had any problems or issues they would like to discuss. Kendra Moore said the office employees would like to be able to take payments from customers wanting to pay with credit cards. The employees said they would also like to have health insurance. Fire Chief Adam Springsted and Assistant Fire Chief Nick Jackson said two of the storm sirens need to be replaced. They said the storm siren located at the red barn and the storm siren located on Hale Avenue east of 9<sup>th</sup> Street are not working and cannot be repaired

8. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Bradah Littlefield. Voted yes: Tonya Springsted, Clifford Marshall, Jr., Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 7:45 p.m.

  
BRADAH LITTLEFIELD, MAYOR

  
SHIRLEY HERRING, TOWN CLERK