

MINUTES OF THE REGULAR MEETING  
OF THE TOWN OF PORTER HELD  
THURSDAY, JANUARY 9, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Matt Willhite, Sam Hendrix, and Sharon Payne. Adam Karnes had turned in his resignation to the Town Clerk on January 6, 2020. This resignation stated the effective date of the resignation was January 6, 2020, at 5:00 p.m. A quorum was present.

Others present was Jackie Todd, Adam Springsted, Wayne Collins, Nick Jackson, Joey Hatfield, Bradah Littlefield, Whitney Littlefield, and Shirley Herring

3. Prayer.

Matt Willhite said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Sharon Payne addressed the audience thanking everyone for coming. Mayor Payne said she will take over the duties that Adam Karnes had been handling.

6. Board members to address Town Attorney.

Mayor Payne said the attorney is still recovering from surgery; therefore, he could not be present at the meeting. Mayor Payne said she is going to get with the attorney next week. She said if the Board members have any questions for the attorney to write them down and she will give them to him and get answers for their questions.

7. Necessary action concerning approval of the consent agenda.

Motion was made by Sharon Payne to approve the consent agenda. The motion was seconded by Matt Willhite. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, and Sharon Payne. Voted no: None Motion carried

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda

9. Appearances or petitions from the audience:

There were no appearances or petitions from the audience.

10. Discussion and possible action concerning:

a. Adopting the Modified Cash Method of Accounting for financial purposes.

Mayor Payne said the new auditor that the Town hired wants the Town to use the Modified Cash Method of Accounting for financial purposes. This method of accounting recognizes revenue when they become available, and, with a few exceptions, records expenditures when liabilities are incurred. Shirley Herring said this is basically the way it has been done in the past, except at the end of the fiscal year the revenues that hadn't been received were recorded as accounts receivable and the expenses that hadn't been paid were recorded as accounts payable. Motion was made by Sharon Payne to adopt the Modified Cash Method of Accounting for financial purposes. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None.

b. Approving that any equipment purchased for \$2,500.00 or more be capitalized and depreciated using straight line depreciation.

Mayor Payne said this was something the new auditor suggested. The auditor said the Town has not recorded capital assets. He said the purchase of equipment has always been recorded as an expense. Motion was made by Sharon Payne to approve that any equipment purchased for \$2,500.00 or more be capitalized and depreciated using straight line depreciation. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None. Motion carried.

c. Declaring the following items as surplus property and declaring method of disposal for these items.

1. 1955 GMC Fire Truck
2. 1947 Ford Fire Truck
3. 1920 model gas range.

Motion was made by Sharon Payne to declare the above listed items as surplus property and declare that they be disposed of by selling the items through sealed bids, with the bids to be opened on March 5, 2020, at the regularly scheduled Board meeting and that the Board reserves the right to reject any or all bids. The motion was seconded by Sam Hendrix. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None. Motion carried.

d. Approval of a partial refund to Caroline McCollough for payment of 2 graves spaces at Greenwood Cemetery.

Mayor Payne said Caroline McCollough purchased two grave space and since she lives in Broken Arrow, she was charged the non-resident price of \$1,200.00 per grave space. Mayor Payne said Ms. McCollough called and said she owns property within the seven mile radius of Porter and pays a water bill for this property; therefore, she should qualify for the residential price of \$500.00 per grave and should be refunded \$700.00 per grave space. Mayor Payne said she does not live on this property; therefore, she is not a resident. She said the resolution states a person must be a resident of Porter or resident within a seven mile radius of Porter. Motion was made by Sharon Payne to not give Caroline McCollough a partial refund for payment of 2 grave spaces at Greenwood Cemetery. The motion was seconded by Sam Hendrix. Voted yes: Sam Hendrix and Sharon Payne. Voted no: Tonya Springsted and Matt Willhite. Motion did not carry.

e. Rescinding motion made in the Special Meeting held on December 26, 2019, to purchase and install fence around the back of City Hall.

Mayor Payne said she would like to do some more study on how to secure the equipment. She said there are other options besides installing a fence around the back of City Hall. Motion was made by Sharon Payne to rescind the motion she made in the Special Meeting held on December 26, 2019, to purchase and install fence around the back of City Hall at the prices of \$4,900.00. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None. Motion carried.

f. Request for parking spaces, abutting Block 46, Section 17, T16N, R17E, Town of Porter, Wagoner County.

Mayor Payne said this is for parking spaces in front of the new café on Main Street. She said the Oklahoma Department of Transportation wants to know if the Board members have any objections to having the parking spaces on Main Street. The members said they do not have any objection. Motion was made by Sharon Payne to approve the request for parking spaces, abutting Block 46, Section 17, T16N, R17E, Town of Porter, Wagoner County. The motion was seconded by Sam Hendrix. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

g. Purchasing tractor, box blade, and bush hog for replace backhoe.

Matt Willhite said there is a used tractor for \$38,000.00, or a new tractor for \$40,000.00. Jackie Todd said he has just found out that an individual have a tractor for sell that is like new. He said it have only been use for 400 hours. He said the Town may be able to get this tractor for \$32,000.00. Sam Hendrix said he does not want to purchase anything until the Town has a place to secure it. Mayor Payne said they need to find out how much the insurance is going to pay before purchasing any equipment. Matt Willhite said the employees need the equipment right now. Mayor Payne said someone needs to check out these tractors. She said the Board could have a special meeting to approve the purchase. Motion was made by Sharon Payne to have Jackie Todd, Sam Hendrix and Matt Willhite check out the tractors, and find out the prices on tractor, box blade, and bush hog and bring back to the Board. The motion was seconded by Matt Willhite. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None. Motion carried.

h. Purchasing a grave bucket.

Jackie Todd said this bucket will be put on the track hoe. He said the cost is about \$2,500.00. Jackie Todd will get the information on the cost of the grave bucket and bring back to the special meeting.

i. Approval of purchase orders for Fire Department.

Fire Chief Adam Springsted said he did not have any purchase order at this time.

11. Discussion concerning:

a. Appraisal of property adjacent to Greenwood Cemetery.

The Board members had received a copy of the appraisal to look over. Mayor Payne said the appraisal was low because there is a creek running through the property, it is a wooded area, and there is only one way to get into the property. Mayor Payne said the appraiser appraised the land by acre instead of lots. Tonya Springsted and Sam Hendrix suggested getting another appraisal.

b. Permit for Robert and Judy Pennington to place mobile home or travel trailer on their property located at 1225 East All Red Court.

Mayor Payne said this is okay. She said the property is zoned Residential/Commercial.

12. Reports from:

a. Fire Department.

Fire Chief Adam Springsted said the firefighters responded to 25 calls in December, which included 10 medical calls, 12 motor vehicle accidents, 2 brush fires, and 1 public assistance call.

b. Department heads.

None.

13. New business.

No new business was addressed.

14. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Matt Willhite. Voted yes: Tonya Springsted, Sam Hendrix, Matt Willhite, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:52 p.m.



Sharon Payne, Mayor



Shirley Herring, Acting Town Clerk