

MINUTES OF THE REGULAR MEETING  
OF THE TOWN OF PORTER HELD  
THURSDAY, APRIL 9, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Sam Hendrix, Jim Bias, and Sharon Payne. Matt Willhite had turned in his resignation to the Town Clerk on March 13, 2020. This resignation stated the effective date of the resignation was March 13, 2020. A quorum was present.

Others present were: Wayne Collins, Adam Springsted, Nick Jackson, Matt Willhite, Whitney Littlefield, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda.

- a. Approval of the minutes of the previous meetings.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Sharon Payne to approve the consent agenda. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appointing person to fill the vacancy on the Town Board of Trustees until the next General Election.

Wayne Collins and Whitney Littlefield were present at the meeting. Wayne Collins and Whitney Littlefield are both interested in serving on the Board. Sam Hendrix asked them if they would have the time it takes to be a Board member. Wayne Collins said he is retired, so he has the time needed to serve on the Board. Whitney Littlefield said she works three days a week. She said she is off on Thursdays, so she could attend the Board meetings. She said she also have time to do the other things required of a Board member. Motion was made by Sharon Payne to appoint Wayne Collings to the Town Board of Trustees until the next General Election. The motion was seconded by Sam Hendrix. Voted yes: Sharon Payne and Sam Hendrix. Voted no: Tonya Springsted. Jim Bias abstained because of a conflict of interest. He said he had a business dealing with Wayne Collins. He said he had a pickup for sale and Wayne purchased the pickup. Town Clerk Shirley Herring said an abstention counts as a no vote; therefore, the motion did not pass.

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8. Administrating oaths of office to new Board member.  
No Board member was appointed.

9. Discussion and possible action concerning removing Matt Willhite from the Porter Fire Department due to him moving out of the Porter area.

Mayor Payne said Matt Willhite has moved to Muskogee. She said if he remains on the fire department and is coming from his resident in response to a fire call and has an accident, the Town would be liable. Jim Bias said the equipment that is used by Matt could be used by someone that lives here. Tonya Springsted said Matt is in Porter a great deal of the time, and he could respond to fire calls, whenever he is in Porter. Mayor Payne said something needs to be put in the policies and procedures stating how far a firefighter can live out of the area or there needs to be a restriction on how long it can take a firefighter to get from his resident to the fire station. Motion was made by Sam Hendrix to remove Matt Willhite from the Porter Fire Department due to him moving out of the Porter Area. The motion was seconded by Sharon Payne. Voted yes: Sam Hendrix, Jim Bias, and Sharon Payne. Voted no: Tonya Springsted. Motion carried.

10. Reports from:

a. Fire Department.

Fire Chief Adam Springsted said in March, the firefighters responded to 30 calls, which included 12 medical calls, 11 motor vehicle accidents, 4 brush fires, 1 vehicle fire, and 2 structure fires.

b. Department heads.

Sam Hendrix said a new roof has been installed on City Hall and it is not leaking. Mayor Payne said the new communication system has been installed at the sewer plant and water tower. She said all the controls and towers can be accessed on the computer. She said the operator can see what is happening with the towers and sewer plant and can make adjustments, if needed.


11. New business.


No new business was addressed.

12. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:35 p.m.

  
SHARON PAYNE, MAYOR

  
SHIRLEY HERRING, TOWN CLERK