

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY JUNE 4, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. A quorum was present.

Others present were: Travis Burk, Alan Parnell, Melanie Warren, Randy Clark, Kendra Moore, Jackie Todd, Nick Jackson, Adam Springsted, Matt Willhite, Ron Cates, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Sharon Payne said there is a lot on the agenda: therefore, she would appreciate anyone wishing to speak to raise their hand and be recognized before speaking. Mayor Payne said there are copies of the Rules of Debate available for anyone wanting to appear before the Board to look over. She said these Rules of Debate explain the procedures for appearing before the Board.

6. Board members to address Town Attorney.

Town Attorney Ron Cates was present at the meeting. None of the Board members had any questions for Mr. Cates.

7. Necessary action concerning approval of the consent agenda.

(a) Approval of the minutes of the previous meetings.

(b) Approval of the purchase orders.

(c) Approval of the payroll purchase orders.

Motion was made by Sharon Payne to approve the consent agenda. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

9. Appearances or petitions from the audience.

(a) Melanie Warren and Alan Parnell concerning Porter Peach Festival.

Alan Parnell said there has been some concern about having the Peach Festival due to Corvid 19. Alan said the Lions Club must get approval from the State Health Department to have the festival. He said he and Health Underwood, with Emergency Management Services, have been in contact with the State Health Department and the Health Department said to plan on having the festival. Alan said the Lions Club will have to go by State Health Department guidelines. Mayor Payne said she heard there will be a bigger carnival this year. She asked where the carnival will be placed. Alan said the carnival will be placed on the south end of Main Street and on Belaire Avenue.

(b) Fairground Committee concerning use of Porter Fairgrounds during the Peach Festival.

Jackie Todd, a member of the Fairground Committee, said the Mud Bogs will be held on Saturday night, July 18, 2020.

(c) Travis Burk concerning opening a new business in Porter.

Travis Burk said he is the owner of BCS, a business located on 8th Street. He said he has been considering opening another business in Porter, but something needs to be done about the old dilapidated buildings. He said the building on the corner of Belaire and Main Street that used to be a service station and garage is falling in. Town Attorney Ron Cates said there are two ways to take care of dilapidated buildings. He said the Town can condemn the building and then purchase it, or the Town can declare the building to be a danger and get a court order to tear down the building and charge the owner with the cost of tearing it down. Alan Parnell said the Wagoner County Economic Development Authority is working on purchasing this building.

(d) Others from the audience.

There were no appearances by others from the audience.

10. Discussion and possible action concerning:

(a) Purchasing a pole saw.

Jackie Todd said the price of a pole saw will be from \$650.00 to \$1,000.00. Motion was made by Sharon Payne to purchase a pole saw with the cost not to exceed \$1,000.00. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(b) Giving a discount on payment of yearly sign advertisement.

Mayor Payne said the cost of advertising on the sign is \$20.00 per month. The Board members discussed giving a \$40.00 discount, if the advertisement is for a year, and the payment is paid up front. Motion was made by Sharon Payne to give a discount of \$40.00 from \$240.00 to \$200.00, if paid up front for a year, with the payment to be non-refundable. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

- (c) Purchasing ground cover mats for use at Greenwood Cemetery.

Mayor Payne said these are thick rubber mats to drive the track hoe on after a rain, so there are no ruts and the track hoe will not get stuck. Jackie Todd said four mats cost about \$860.00. Motion was made by Sharon Payne to purchase four mats for \$860.00 out of the Cemetery Donation Fund. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

- (d) Amending the price that was approved for the purchase of computers, software, security cameras, installation, set up, and yearly support membership fees.

Mayor Payne said she thought this purchase was going to go over the amount approved by the Board. She said the price actually came in under the amount approved. No action was taken on this item

- (e) Approval of purchase orders for Fire Department.

Fire Chief Adam Springsted said he had no purchase orders for approval.

11. Reports from:

- (a) Fire Department.

Fire Chief Adam Springsted said in May, the firefighters responded to 26 calls, which included 16 medical calls, 5 motor vehicle accidents, 1 brush fire, 1 vehicle fire, 1 public assist, and 2 structure fires. Assistant Fire Chief Nick Jackson said the Fire Department is going to have a fish fry on June 20th from noon to 5:00 p.m. as a fundraiser.

- (b) Department heads.

There were no reports from department heads.

12. New business.

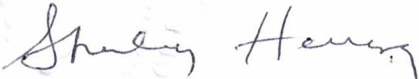
No new business was addressed.

13. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Jim Bias, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:56 p.m.


SHARON PAYNE, MAYOR


SHIRLEY HERRING, TOWN CLERK