

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, JANUARY 6, 2022

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 7:10 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Graham Moore, Natashia Baucom, Tammy Ewing, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meetings.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning

(a) Purchasing a 2014 Ram pickup 2500 Tradesman to be used by the Public Works Department at the approximate cost of \$20,000.00.

The Board members looked at a picture and the details on this truck. Ryan Moore said if the Board approves to get this particular truck, what happens if for some reason the truck is unavailable or doesn't work out. Town Attorney Tammy Ewing said the Board could vote to purchase this truck or a similar truck up to a certain amount. Motion was made by Ryan Moore to purchase a truck for up to \$30,000.00. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

(b) Identifying funding for the pickup discussed in 6 (a) above.

Motion was made by Whitney Littlefield to take the cost of the pickup out of the Porter Public Works Authority Fund. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

(c) Approval of an agreement between the Oklahoma Department of Human Services (OKDHS) and the Porter Public Works Authority to accept payments from OKDHS for Low Income Household Water Assistance Program (LIHWAP) funds for eligible customers.

Water Clerk Natashia Baucom said this is a new program. She said the OKDHS will pay the water bills for eligible customers. She said OKDHS will pay for the water and sewer, but not the trash. Natashia said the customer will have to pay for the trash. Motion was made by Whitney Littlefield to approve an agreement between the Oklahoma Department of Human Services (OKDHS) and the Porter Public Works Authority to accept payments from OKDHS for Low Income Household Water Assistance Program (LIHWAP) funds for eligible customers. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None.

7. Report from:

(a) Department heads

Jackie Todd said there are eight new residents wanting water. He said these water taps will come off the turnpike bore. He said the property owners will pay for the pipe. He said the water employees will install the pipe. Jackie said there is a leak at the Tullahassee water tower, between the tower and pump house. He said the tower will have to be drained in order for the leak to be repaired. Jackie said the Authority has been approved for a \$40,000.00 grant from INCOG for rehabilitation of the Tullahassee water tower.

(b) Chairman.

No Report.

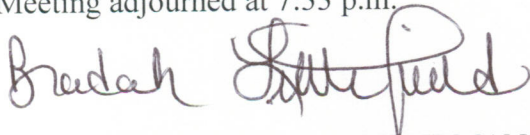
8. New business.

There was no new business to be discussed.

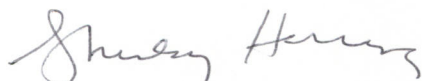
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 7:33 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY