

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, FEBRUARY 4, 2021

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Jim Bias was absent. A quorum was present.

Others present were: Jackie Todd, Adam Springsted, Nick Jackson, Peggy Sprinkles, Samantha Sprinkles, Ron Cates, and Shirley Herring.

3. Prayer.

Tonya Springsted said a prayer.

4. Pledge of Allegiance.

Sam Hendrix led the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Sharon Payne did not address the Board members or audience.

6. Board members to address Town Attorney.

Wayne Collins asked Town Attorney Ron Cates if anyone besides a Town employee should have information concerning Greenwood Cemetery at their residence. Mr. Cates said the cemetery information is public information.

7. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Sharon Payne to approve the consent agenda (items a, b, and c). The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

9. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

10. Discussion and possible action concerning:

- a) Adding additional street lights around town.

Wayne Collins had made a list of the places that need street lights. The Board members looked over the list. The Board members discussed finding out the costs to have the street lights installed, and the additional monthly cost to Public Service Company if these street lights were added. No action was taken on this item in order for information on the costs to be obtained.

b) Approval of 2020-2021 budget amendment #1.

The Board members looked over the amendment. Motion was made by Sharon Payne to approval 2020-2021 budget amendment #1. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

c) Appointment of Mickie Willard, Tabitha Bryant, and Sharon Payne to the Cemetery Committee.

Mayor Sharon Payne said all the current members' terms have expired. She said Mary Gist said she can no longer serve on the committee. Motion was made by Wayne Collins to appoint Tabitha Bryant for a two year term, Mickie Willard for a four year term, and Sharon Payne for a six year term. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

d) Approval of the following Cemetery projects: moving fence, concrete work, and awnings.

Mayor Sharon Payne said she received two proposals on moving the fence, one from Ace Fence for \$3,480.00, not including posts, and one from Muskogee Fence for \$5,520.00. She said moving the fence will square up the cemetery. Motion was made by Sharon Payne to approve \$4,000.00 to Ace Fence for moving the fence at the cemetery. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried. Mayor Sharon Payne said on the concrete work and awnings American Native International was the only company that gave a proposal. She said the proposal was for \$8,500.00. She said the Town will have to furnish the concrete, but the Town has received a donation for 9 yards of concrete, which should be enough concrete for this project. Motion was made by Sharon Payne to approve American Native International for the concrete work and awnings for \$8,500.00. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

e) Designating Shirley Herring as an authorized official in OK Grants for the Town of Porter.

Motion was made by Sharon Payne to designate Shirley Herring as an authorized official in OK Grants for the Town of Porter. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

f) Approval of purchase orders for Fire Department.

There were no purchase orders presented for approval.

11. Reports from:

a. Fire Department.

Fire Chief Adam Springsted had to response to a call. He had left a copy of the January, 2021, run report. According to the run report, the firefighters responded to 37 calls in January, which included 21 medical call, 5 motor vehicle accidents, 2 brush fires, 4 vehicle fires, 3 public assist, and 2 structure fires.

b. Department heads.

Wayne Collins said the employees have been putting up the new street signs to replace missing signs. He said the employees are going to start putting up new stop signs to replace old faded signs. Sam Hendrix said as Code Enforcement Officer, he has been receiving complains about the trailer that burned in the trailer park located on 7th Street and Finale Avenue. He said the owners are working to get this cleaned up. Sam said the owner of the trailer park wants to replace the trailer. He said he told the owner the replacement trailer could be no older than 5 years. Sam said he also told the owner that he will need to get a permit to put in another trailer to replace the one that burned.

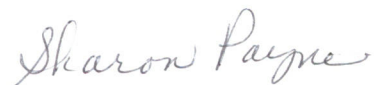
12. New business.

There was no new business to be discussed.

13. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:56 p.m.



SHARON PAYNE, MAYOR



SHIRLEY HERRING, TOWN CLERK