

MINUTES OF THE REGULAR MEETING  
OF THE PORTER PUBLIC WORKS AUTHORITY  
HELD THURSDAY, JULY 8, 2021

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 8:09 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Clifford Marshall, Jr. was absent. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Graham Moore, David Neufeld, Joey Hatfield, Tammy Ewing, Adam Springsted, Eryn Owens, Amy Kinyon, Heath Jenkins, Kerry Yochum, Justin Ayer, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meetings.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Bradah Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Whitney Littlefield. Voted yes: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- a) Amending water rate schedule.

Chairman Bradah Littlefield read aloud the proposed amended water rate schedule. This schedule changed the minimum rate in Town to include the first 1,000 gallons and lowered the minimum rate to \$35.00. Previously the rate was \$40.70 for a minimum rate and \$6.70 for the first 1,000 gallons for a total of \$47.20. For the rural areas, the minimum rate was changed to include the first 1,000 gallons and lowered to \$38.00; the previous rate was \$42.65 for a minimum rate and \$6.80 for the first 1,000 gallons for a total of \$49.65. Motion was made by Bradah Littlefield to adjust the water rate schedule per the attached schedule (see attached schedule) with the effective date to take place with the June 15<sup>th</sup> through July 15<sup>th</sup> billing cycle. The motion was seconded by Whitney Littlefield. Voted yes: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

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b) Approval of Department of Environmental Quality (DEQ) permit for storage tank improvements and installation of 8" water line.

Chairman Bradah Littlefield said she spoke with Porter's engineer, Matthew Coe, and Mr. Coe said this permit needs to be approved. He said if the funds become available for the construction process, the permit will already be in place. She said Mr. Coe said the Town will also get more points in the grant application if the permit is in place. Mayor Littlefield said the more points the Town gets the better chance it has of obtaining a grant. Motion was made by Bradah Littlefield to approve the Department of Environmental Quality (DEQ) permit for storage tank improvements and installation of 8" water line. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

c) Hiring Eryn Owens for Water Utility Clerk.

Eryn Owens appeared before the Board. Ms. Owens said she can start work tomorrow, July 9, 2021, at 8:00 a.m. Motion was made by Bradah Littlefield to hire Eryn Owens as the Water Utility Clerk at \$10.00 per hour, and after a 90 day probation period, talk about a raise. The motion was seconded Whitney Littlefield. Voted yes: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

7. Report from:

(a) Department heads

No reports.

(b) Chairman.

Report was made in the Town meeting.

8. New business.

There was no new business to be discussed.

9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 8:18 p.m.

  
BRADAH LITTLEFIELD, CHAIRMAN

  
SHIRLEY HERRING, SECRETARY

## Porter Public Works Authority

### Water, Sewer, & Trash Rates

#### Town :

##### Residential and Commercial

- Minimum Rate \$35.00 for 1,000 gallons
- Next 1,000 gallons for \$6.75
- Next 1,000 gallons for \$7.00
- Next 1,000 gallons for \$7.25
- Over 4,000 gallons for \$7.50

( Over 40,000 Gallons will be the price of the bill plus an additional \$30.00)

#### Rural :

##### Residential and Commercial

- Minimum Rate \$38.00 for 1,000 gallons
- Next 1,000 gallons for \$6.95
- Next 1,000 gallons for \$7.25
- Next 1,000 gallons for \$7.50
- Next 1,000 gallons for \$7.75

#### Sewer :

##### Residential and Commercial

- \$12.00 minimum (base rate) for first 1,000 gallons of water usage.
- Over 1,000 for .50 per 1,000 gallons
- All charges for sewer service based on actual monthly water usage.

#### Garbage :

##### Trash (Only within city limits)

##### Rates:

- 1 can - \$16.00
- 2 cans - \$21.00
- 3 cans- \$26.00
- 4 cans – \$31.00
- Dumpster - \$62.00

#### Tap Fees :

- Standard water tap (in city limits) - \$1,250.00
- Standard sewer tap (in city limits) - \$100.00
- Standard Meter (Out of city limits) - \$1,250.00
- 1 Inch Meter - \$1,500.00
- 2 Inch Commercial Meter - \$3,000.00