

MINUTES OF THE REGULAR MEETING
OF THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, SEPTEMBER 9, 2021

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 8:28 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Graham Moore, David Neufeld, Frances Neufeld, Randy Gillin, Amy Kinyon, Tammy Ewing, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meetings.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- a) Approval of Resolution #2021-3, establishing and adopting water, sewer, and trash rates.

The Board members looked over the resolution. This resolution states that the Authority establishes and adopts the revised rate schedule which is set out in Exhibit "A, which is attached. Motion was made by Whitney Littlefield to approve Resolution #2021-3, establishing and adopting water, sewer, and trash rates. The motion was seconded by Ryan Moore. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

- b) Approval of waiver of charges for water, sewer, sewer, and trash services set in the rate schedule established and approved by Resolution 2020-2, which exceeded the amounts set in the rate schedule established and approved by Resolution #2021-3, for the time period beginning with the June 15, 2021, billing cycle through the date of the approval of Resolution #2021-3.

Town Attorney Tammy Ewing said waters customers should have been paying the higher water rates that were approved by Resolution #2020-2 until Resolution #2021-3 was approved, but they were charged lower rates because of the motion to amend the water rates that was made at the July 8th meeting. She said this waiver will

waive the difference in what they paid and what they should have paid. Motion was made by Whitney to approve waiver of charges for water, sewer, and trash services set in the rate schedule established and approved by Resolution #2020-2, which exceeded the amount set in the rate schedule established and approved by Resolution #2021-3, for the time period beginning with the June 15, 2021, billing cycle through the date of approval of Resolution #2021-3. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

c) Purchasing sleeves from Dennis Holmes to use for road and creek crossings.

Jackie Todd said water line has to be put in a sleeve when the line is going under a road or creek. He said this is to protect the line. Jackie said Dennis Holmes have twelve sleeves he will sell the Authority for \$40.00 per sleeve. Motion was made by Clifford Marshall, Jr. to purchase twelve sleeves from Dennis Holmes for \$40.00 per sleeve. The motion was seconded Ryan Moore. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

d) Purchasing tracks for track hoe.

Jackie Todd said one of the tracks on the track hoe broke. Jackie presented the Board with two estimates one from Monster Tires for \$3,050.00 and one from United Skid Tracks for \$3,420.00. Both estimates were for two tracks. Clifford Marshall, Jr. said it would be better to replace both tracks at the same time. Jackie said the tracks from Monster Tires are not available at this time. Motion was made by Clifford Marshall, Jr. to purchase two tracks from United Skid Tracks for \$3,420.00. The motion was seconded by Ryan Moore. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

7. Report from:

(a) Department heads

Jackie Todd showed the Board pictures of a water leak that the employee repaired. This leak was on the main line coming from Muskogee to Porter. Jackie said the Authority lost 650,000 gallons of water last month.

(b) Chairman.

No Report.

8. New business.

There was no new business to be discussed.

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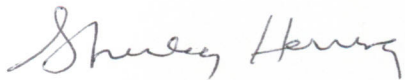
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 8:40 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY

EXHIBIT A

Porter Public Works Authority

Water, Sewer, & Trash Rates

Town : Residential and Commercial

- Minimum Rate \$35.00 for 1,000 gallons
- Next 1,000 gallons for \$6.75
- Next 1,000 gallons for \$7.00
- Next 1,000 gallons for \$7.25
- Over 4,000 gallons for \$7.50

(Over 40,000 Gallons will be the price of the bill plus an additional \$30.00)

Rural : Residential and Commercial

- Minimum Rate \$38.00 for 1,000 gallons
- Next 1,000 gallons for \$6.95
- Next 1,000 gallons for \$7.25
- Next 1,000 gallons for \$7.50
- Next 1,000 gallons for \$7.75

Sewer : Residential and Commercial

- \$12.00 minimum (base rate) for first 1,000 gallons of water usage.
- Over 1,000 for .50 per 1,000 gallons
- All charges for sewer service based on actual monthly water usage.

Garbage :

Trash (Only within city limits)

Rates:

- 1 can - \$16.00
- 2 cans - \$21.00
- 3 cans - \$26.00
- 4 cans - \$31.00
- Dumpster - \$62.00

Tap Fees :

- Standard water tap (in city limits) - \$1,250.00
- Standard sewer tap (in city limits) - \$100.00
- Standard Meter (Out of city limits) - \$1,250.00
- 1 Inch Meter - \$1,500.00
- 2 Inch Commercial Meter - \$3,000.00