

MINUTES OF THE REGULAR MEETING  
OF THE TOWN OF PORTER HELD  
THURSDAY, OCTOBER 6, 2022

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Adam Springsted, Jackie Todd, Graham Moore, Kendra Moore, John Brewer, Parker Wilkerson, and Shirley Herring.

3. Prayer.

The Board members and members of the audience observed a silent moment of prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

- (a) Richard Carmichael concerning dogs running loose in town limits.

Richard Carmichael was not present at the meeting. Norma Meyer said there are dogs running loose everywhere in town. Whitney Littlefield said the town needs to get a dog catcher.

- (b) John Brewer concerning putting in a RV park in the town limits.

John Brewer appeared before the Board. Mr. Brewer said he has an opportunity to purchase nine lots across from the soccer field on the north side of All Red Avenue. He said he would like to turn these lots into a RV park. He said the park would contain 16 RV spaces. Mr. Brewer said he would require the tenants to keep the park looking nice. He said he will draw up a contract for tenants with a list of requirements that must be met before they can move a RV into this park. He said the tenants will also get a list of rules for what is allowed or not allowed in the park. Kristin Eaton said she would like to see the contract and rules before she approves allowing a RV park in the town limits. Mayor Bradah Littlefield asked Mr. Brewer if he would be willing to put up a privacy fence around the park. Mr. Brewer said he doesn't want to box the park in, but he would be willing to put a privacy fence around two sides of the park.

(c) Others from the audience.

There were no appearances of petitions from other in the audience.

8. Discussion and necessary action concerning:

(a) Travel trailers being used as residences inside the town limits.

Mayor Bradah Littlefield said there are several travel trailers being used for residences inside the town limits. She said there should be an ordinance against allowing travel trailer to be used as residences. Town Clerk Shirley Herring said in the Planning and Zoning Codes, permitted uses for single family residences are listed, and travel trailers are not listed as being permitted. Motion was made by Whitney Littlefield to have Town Attorney Parker Wilkerson look into this matter and see what needs to be done about travel trailers being used as residences inside the town limits. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(b) Approval of a RV park in town limits.

Motion was made by Whitney Littlefield to approve a RV park in town limits with stipulations being approved by the Board. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, and Clifford Marshall, Jr. Voted no: Norma Meyer and Kristin Eaton. Motion carried.

(c) Hours for Trick or Treating.

Mayor Bradah Littlefield said she would like to have a Trunk or Treat set up along Main Street from Belaire Avenue to All Red Avenue for anyone who would like to hand out candy to the kids, but does not want to hand out the candy at their residence. Motion was made by Whitney Littlefield that the Trick or Treating be on Monday, October 31<sup>st</sup> from 6:00 p.m. to 9:00 p.m. and to advertise for anyone wanting to set up a trunk along Main Street during these hours. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

9. Discussion concerning amending ordinance regarding alcohol and liquor limitations.

Town Attorney Parker Wilkerson said he has not been able to contact the ABLE Commission to get the details concerning what is required if the town allows people to consume alcoholic beverages on public property. He said he will contact the ABLE Commission and get the information to the Board members a week before the November meeting, so they will have time to look over this information before the November regular meeting.

10. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 33 calls in September, which included 16 medical calls, 2 motor vehicle accidents, 11 grass fires, and 4 structure fires. He said the fire department used 11,500 gallons of water in September. Adam said the new rescue truck will be here in the next week or two.

(b) Department heads.

No reports.

(c) Mayor

No report.

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11. New business.

There was no new business to be discussed.

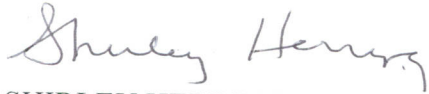
12. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:17 p.m.

A handwritten signature in cursive script that reads "Bradah Littlefield".

BRADAH LITTLEFIELD, MAYOR

A handwritten signature in cursive script that reads "Shirley Herring".

SHIRLEY HERRING, TOWN CLERK