

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, OCTOBER 6, 2022

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 7:18 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer and Kristin Eaton. A quorum was present.

Others present were: Jackie Todd, Graham Moore, Kendra Moore, Adam Springsted, Parker Wilkerson, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and necessary action concerning:

(a) Approval of pay request #4 for loan proceeds for water system improvements from the Drinking Water Facility Construction Revolving Loan Account (DWSRF) in the amount of \$18,045.00 for engineering and inspection fees.

Motion was made by Bradah Littlefield to approve pay request #4 for loan proceeds for water system improvements from the Drinking Water Facility Construction Revolving Loan Account (DWSRF) in the amount of \$18,045.00 for engineering and inspection fees. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer and Kristin Eaton. Voted no: None. Motion carried.

7. Reports from:

- (a) Department heads

Jackie Todd said the water loss this month was 459,000 gallons.

(b) Chairman.

Chairman Bradah Littlefield said she, Norma Meyer, and Jackie Todd had a meeting with Superior Services and Supply about the inferior work the company is doing on the Tullahassee water storage tank. Chairman Littlefield said Engineer Matt Coe was also present at this meeting. Chairman Littlefield said she told the representatives from Superior Service and Supply that she is not happy with the work being done on the storage tank. She said she told the representatives that after Superior's employees took the top off the storage tank and put on a new top, it was not welded on properly and has holes in it. She said the ladder and the railing on top were not installed correctly. Chairman Littlefield said the representatives from Superior said these items will be corrected. She said the representatives said they will fix the holes in the top, fix the ladder, redo the hand railing on the top, and properly weld the top. The representatives said they will get the storage tank ready to be painted. Chairman Littlefield said the representatives said they will start on this work on Monday, October 10th.

8. New business.

There was no new business to be discussed.


9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:45 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY