

MINUTES OF THE SPECIAL MEETING
OF THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, NOVEMBER 18, 2021

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 7:03 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Norma Meyer was absent. A quorum was present.

Others present were: Jackie Todd, Graham Moore, Kendra Moore, Natashaia Baucom, Kristin Jenkins, Brittany Casey, and Shirley Herring.

3. Interviewing applicants for the position of Water Utility Clerk.

The Board members interviewed three applicants, Natashaia Baucom, Kristin Jenkins, and Brittany Casey.

4. Discussion and possible action concerning:

(a) Hiring person for the position of full time Water Utility Clerk.

Motion was made by Whitney Littlefield to hire Natashaia Baucom for the position of full time Water Utility Clerk at a starting pay of \$10.00 per hour, with pay to be reviewed after the 90 day probationary period and to have Natashaia to start work on Friday, December 3, 2021. The motion was seconded by Clifford Marshall, Jr. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

(b) Purchasing a floating brush aerator for the Wastewater Treatment Plant.

Jackie Todd said the current aerator could quit at any time. He said there are chains around the aerator to keep it operating. The Board members looked at pictures of a new aerator. This aerator will cost \$28,220.00. Jack said once the aerator is ordered, it will take 8 to 10 weeks for it to get here. Motion was made by Bradah Littlefield to purchase a floating brush aerator for the Wastewater Treatment Plant with the cost of the aerator to be taken out of the budget for material and supplies. The motion was seconded by Whitney Littlefield. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

(c) Approval of 2021-2022 budget amendment #1.

Secretary Shirley Herring said this budget amendment takes \$8,500.00 out of the waterline and tower repairs budget and puts it in the material and supplies budget, in order to have enough budgeted in material and supplies to cover the cost of the aerator. Motion was made by Bradah Littlefield to approve 2021-2022 budget amendment #1. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

-2- Porter Public Works Authority

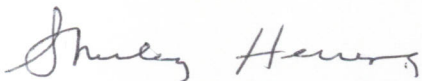
5. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Ryan Moore, Clifford Marshall, Jr., Whitney Littlefield, and Bradah Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 8:17 p.m.

A handwritten signature in cursive script that reads "Bradah Littlefield".

BRADAH LITTLEFIELD, CHAIRMAN

A handwritten signature in cursive script that reads "Shirley Herring".

SHIRLEY HERRING, SECRETARY