

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, NOVEMBER 10, 2022

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:44 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Kristin Eaton was absent. A quorum was present.

Others present were: Jackie Todd, Graham Moore, Kendra Moore, Adam Springsted, Nathasia Baucom, Wendell Johnson, Parker Wilkerson, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and necessary action concerning:

(a) Approval of Resolution #2022-1, authorizing application for American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board.

The Board members looked over the resolution. This resolution states that the Town of Porter's existing Wastewater Treatment Plant is in need of several upgrades; therefore, it is in the best interest of the citizens of the Town of Porter to submit an application for financial assistance from the Oklahoma Water Resources Board in the form of a grant. Motion was made by Bradah Littlefield to approve Resolution #2022-1, authorizing application for American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(b) Approval of pay request #5 for loan proceeds for water system improvements from the Drinking Water Facility Construction Revolving Loan Account (DWSRF) in the amount of \$72,794.53.00 for payment to Myers Engineering for Invoice #220124-8 for \$6,879.00 and payment to Superior Services and Supply for \$65,915.33.

Chairman Bradah Littlefield and Board member Norma Meyer said they do not want to pay Superior Services and Supply. Chairman Bradah Littlefield said Superior Services and Supply has done a poor job on the work they have done on the towers so far. She said she and Norma Meyer have had meetings with representatives from Superior and they have expressed that the Town is not pleased with the quality of work being done on the towers. Chairman Bradah Littlefield said the work being done is still inferior. Motion was made by Whitney Littlefield to not approve payment of pay request #5 for loan proceeds for water system improvements from the Drinking Water Facility Construction Revolving Loan Account (DWSRF) in the amount of \$72,794.53.00 for payment to Myers Engineering for Invoice #220124-8 for \$6,879.00 and payment to Superior Services and Supply for \$65,915.33. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(c) Approval of weekly payroll submissions for employees of Superior Services and Supply for the time period of week ending September 3, 2022, through week ending October 22, 2022.

Motion was made by Whitney Littlefield to not approve the weekly payroll submissions for employees of Superior Services and Supply for the time period of week ending September 3, 2022, through week ending October 22, 2022. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

7. Reports from:

(a) Department heads

Jackie Todd said the water loss this month was 1,000,000 gallons. He said the fire hydrant located at 245 W. Belaire Avenue by the ice machine has been moved.

(b) Chairman.

No report.

8. New business.

There was no new business to be discussed.

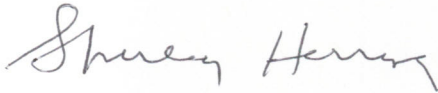
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

Meeting adjourned at 7:04 p.m.

A handwritten signature in cursive script that reads "Bradah Littlefield". The signature is written in black ink and is positioned above the printed name.

BRADAH LITTLEFIELD, CHAIRMAN

A handwritten signature in cursive script that reads "Shirley Herring". The signature is written in black ink and is positioned above the printed name.

SHIRLEY HERRING, SECRETARY